

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

July 28, 2009

PRESENT

C.W. Colladay
J. Deleo
G. Destache
P. Rodriguez

ABSENT

O. Garrett

GUESTS

S. Stout

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
D. Saunders
C. Trees

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Public Hearing on Water Commodity Charges.

ACTION:

- a. President Colladay opened the Public Hearing at 8:30 a.m.
- b. President Colladay called for Public Comment, no public present. The General Manager reported that we received 9 protest letters.
- c. Discussion on rates and charges.
- d. President Colladay closed the Public Hearing at 8:42 a.m.
- e. Resolution R-09-06 Modifying the Rules and Regulations.
ACTION: Director Destache moved to approve Resolution R-09-06 with a modification to Section 9 stating that the rate for reclaimed water will be determined by the District. Director Rodriguez seconded. Motion carried unanimously.

3. Presentations and Acknowledgments.

4. Public Comment.

BOARD ITEMS:

5. Minutes of the June 23, 2009 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as written. Director Deleo seconded. Motion carried unanimously.

6. Payment Authorization Report.

ACTION: Director Deleo moved to approve the financial report and to authorize payment of the June 23-July 28, 2009 invoices. Director Destache seconded. Motion carried unanimously.

7. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to look into other banking institutions fees and credit card processing costs as well as their FDIC guarantee.

The Board directed staff to clarify liability related to CFD's and the admin fund balance.

The Board directed staff to correct the month heading from April to June on page 23 and the water usage charge revenue on page 25.

b. Lien update – Note and file.

8. Annual Meeting of the Lee Lake Water District Financing Corporation.

ACTION:

I. President Colladay opened the Annual Meeting of the Lee Lake Water District Financing Corporation at 9:54 am.

II. Report on Status of projects – None.

III. Approval of prior meeting Minutes.

ACTION: Director Rodriguez moved to approve the August 22, 2008 meeting minutes. Director Destache seconded. Motion carried unanimously.

IV. Appointment of new officers.

ACTION: Director Rodriguez moved to keep the officers the same. Director Deleo seconded. Motion carried unanimously.

V. Public Comment - None.

VI. Other Business – None.

VII. President Colladay adjourned the Annual Meeting of the Lee Lake Water District Financing Corporation at 9:56 a.m.

9. Public Hearing on FY 2009/2010 Budget for CFD's 1, 2 & 3 and Fees & Charges to be collected on the General Tax Roll.

ACTION:

- a. President Colladay opened the Public Hearing at 9:57 a.m.
- b. President Colladay called for Public Comment, no public present.
- c. Discussion on budgets, fees and charges.
- d. President Colladay closed the Public Hearing at 10:10 a.m.
- e. Resolution No. R-09-07 Adopting the Report Regarding Water and Sewer Service Standby Charges for FY 2009/2010 to be collected on the tax roll.

ACTION: Director Deleo moved to adopt Resolution No. R-09-07. Director Destache seconded. Motion carried unanimously.

- f. Resolution No. R-09-08 Adopting Current Standby Rate Schedule for Fiscal Year 2009/2010.

ACTION: Director Destache moved to adopt Resolution No. R-09-08. Director Rodriguez seconded. Motion carried unanimously.

- g. Resolution No. R-09-09 Adopting the FY 2009/2010 budgets as presented for CFD's 1, 2 & 3.

ACTION: Director Rodriguez moved to adopt Resolution No. R-09-09 with a stipulation that the General Manager is to review the proposed tax rate and adjustment for delinquencies for CFD #2 on page 48. Director Destache seconded. Motion carried unanimously.

- h. Resolution No. R-09-10 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 1 for FY 2009/2010.

ACTION: Director Deleo moved to adopt Resolution No. R-09-10. Director Destache seconded. Motion carried unanimously.

- i. Resolution No. R-09-11 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 2 for FY 2009/2010.

ACTION: Director Destache moved to adopt Resolution No. R-09-11. Director Rodriguez seconded. Motion carried unanimously.

- j. Resolution No. R-09-12 Authorizing the Levy of Special Taxes for CFD No. 1, Sycamore Creek, for Fiscal Year 2009/2010.

ACTION: Director Deleo moved to adopt Resolution No. R-09-12. Director Destache seconded. Motion carried unanimously.

- k. Resolution No. R-09-13 Authorizing the Levy of Special Taxes for CFD No. 2, Montecito Ranch, for Fiscal Year 2009/2010.

ACTION: Director Rodriguez moved to adopt Resolution No. R-09-13 with the stipulation that the General Manager review the max tax. Director Destache seconded. Motion carried unanimously.

- l. Resolution No. R-09-14 Authorizing the Levy of Special Taxes for CFD No. 3, The Retreat, for Fiscal Year 2009/2010.

ACTION: Director Deleo moved to adopt Resolution No. R-09-14. Director Destache seconded. Motion carried unanimously.

10. Sycamore Creek CFD #1.

- a. Project Update – Steve Stout reported that Fieldstone has no remaining home inventory and Richmond America had sales of 2 with 3 remaining in inventory. Steve also reported that as of August 1st he will no longer manage the Sycamore Creek project and that Steve Cameron and Brian Woods with Starwood would be taking over the remainder of the project. The Board of Directors thanked Steve for his superior work in the District and for his faithfulness in attending the Board meetings as to keep them abreast of the project status. The Board wished Steve much success in his future endeavors.

- b. 1748 houses to be built. 1015 houses occupied to date. 58% complete.

11. Sycamore Creek Recycled Water System.

- a. Tank site acquisition – Update.
- b. Non-potable Water Supply Wheeling Agreement with EVMWD – Update.
- c. County of Riverside Connection Agreement. – Update.

12. Empire Capital “The Retreat CFD #3”.

- a. Project Update – The General Manager reported that three groups are interesting in purchasing the remaining lots.

- b. 517 houses to be built. 424 houses occupied to date. 82% complete.

13. KB Home “Canyon Oaks” (Painted Hills No. 2).

- a. Project Update – The General Manager reported that KB is diligently working towards completion of the final as-built drawings.

- b. 30 houses to be built. 26 houses occupied to date. 87% complete.

14. Shea Homes “Trilogy” Project.

- a. Project Update – The General Manager reported that he met with the Trilogy HOA in regards to ground water leaks at Fawnskin & Augusta.
- b. 1317 houses to be built. 1315 houses occupied to date. 100% complete.

15. Ranpac “Toscana” Project.

- a. Project Update – Sam Yoo reported via email that unfortunately there isn’t anything new to report on the project.
- b. 1443 estimated houses to be built.

16. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).

- a. Project Update – The General Manager reported that Ridge is building their final building and that one of the Executive Plumbing buildings will have a medical assembly company moving into it.

17. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – The General Manager reported that the EIR is out for review.

18. Water Utilization Reports. – Note and file.**19. Committee Reports.**

- a. Finance (Director Garrett) – None.

- b. Engineering (Director Rodriguez)

ACTION: Director Rodriguez moved to add the Potable Water Conservation & Recycled Water Conversion Funding Program to the Agenda as the item arose after the Agenda was posted. Director Destache seconded. Motion carried unanimously.

1. Potable Water Conservation & Recycled Water Conversion Funding Program.

ACTION: Director Rodriguez moved to approve the Program for immediate implementation with a stipulation that a Resolution be brought to the August 25, 2009 Board Meeting. Director Deleo seconded. Motion carried unanimously.

- c. Public Relations (Director Deleo) – Director Deleo reported that Jeff attended the July MAC meeting and how pleased she was with his presentation of the different water conservation sprinkler heads, etc. Director Deleo reported that there will be

no MAC meeting in August. The September meeting will be on transportation and the October meeting will be about water conservation plants. She also reported that SCE has decided to run the power lines underground starting at Glen Ivy. Director Deleo also reported that the Statement of Qualifications was released for the widening of Temescal Canyon Road from the Temescal Business Park to Dawson Canyon Road.

20. General Manager's Report.

- a. General Manager's Report – Note and file.
 1. Conservation rebates originally funded through Metropolitan Water District's website www.bewaterwise.com

ACTION: This item was addressed under the Engineering Committee report.

2. Temescal Water Co. – Update.
3. Western/MWD Drought Allocation – Update.
4. CalTrans permit- Update.

- b. Operations Report – Note and file.

21. District Engineer's Report.

- a. Status of Projects – Note and file.

22. District Counsel's Report.

The Board directed staff to add the County ordinance regarding vacant properties to the website along with code enforcement telephone numbers.

23. Seminars/Workshops.

24. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of June was distributed to each Director along with the Agenda.

25. Adjournment.

There being no further business, the July 28, 2009 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:37 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____